

Carhampton Parish Council

Notice of Decisions taken under Delegated Authority

At an extra-ordinary meeting of the Parish Council held on Monday 23 March 2020, Members agreed to delegate authority to progress all ongoing matters and projects and authorise all regular payments and incur expenditure in line with the council's agreed budget to the Clerk in conjunction, where possible, with the Chairman (Councillor Phil Laramy), the Vice-Chairman (Councillor Faye Barringer-Capp) and one other Member. This decision was taken in the light of Government advice to limit public gatherings during the ongoing Coronavirus pandemic. All Members of the Council are being kept fully informed of these decisions and the reasons for them.

If any resident of the Parish has any questions relating to the decisions listed below, they should contact the Clerk (carhamptonpc@gmail.com) or by phone (01643 822006).

Date	Item	Decision required	Reason for Decision	Decision approved by
24 March 2020	Playground Equipment	To close off with tape and notice the play equipment at the Junior Playing Field, Meadowside	In accordance with HM Government instructions	Chairman, Vice-Chairman, Cllrs Jaques and Mew
30 March 2020	Payment of Accounts	To authorise payment of monthly accounts as follows: Clerk's Salary (March) £429.04 Clerk's expenses (March) £9.82 (Instant Ink & Postage) Village Hall Hire (March) £5 Function28 (Website Hosting) £12 MHPF(UK) Ltd (Allotment Rent) £113.70 MHPF(UK) Ltd (Playing Field Rent) £47.31 Clean It Windows (March) £36 ¹ Data Protection Renewal Fee £40 ² To authorise the transfer of £3,750 from Business Reserve Account to Current Account.	To ensure all payments are made on time in accordance with the Budget for the period 1 April to 31 July 2020.	Chairman, Cllrs Jaques, Mew and Maitland-Walker

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		¹ <i>Clean It Windows suspended operations for the duration of the current pandemic on 20 March and did not submit the expected invoice</i> ² <i>The Renewal Fee was quoted at £40 but paid by Direct Debit attracting a discount of £5</i>		
31 March 2020	On-line Banking	To authorise the Clerk to apply for on-line banking with the NatWest Bank for the purposes of account monitoring (NOT transactions).	To avoid unnecessary visits to branches to obtain printed statements	Councillors Laramy, Barringer-Capp and Maitland-Walker